



## Read Before Exam Script and Instructions for the ServSafe Food Protection Manager Certification Examination -Online version

On behalf of the National Restaurant Association, I would like to welcome you to the *ServSafe Food Protection Manager Certification Examination*.

At this time, all of your IDs have been collected and will be kept secure for the duration of the Exam. Your IDs will be returned to each of you when you complete the exam.

Your desk and surrounding area should be clear of all personal belongings, including cell phones, scratch paper, notes, and books. Only your computer monitor, keyboard, and mouse may be used for the duration of the Exam.

If you need to use the restroom while taking the exam, please raise your hand. Only one person is allowed to leave the room at a time, so please return as quickly as possible. You are not allowed to take any personal belongings with you when you leave the room.

I will be your proctor for this exam session. I will administer and observe this exam session according to the National Restaurant Association's rules. I will monitor the administration of the exam at all times. I am not allowed to answer any questions during this exam, and that includes rephrasing and/or interpreting exam questions. I will also report any form of cheating and cooperate with any security-related inquiries.

You are prohibited from talking and referring to any books or notes while taking the exam. Keep your eyes on your own computer at all times. Please be aware that any behavior that can be construed as cheating is grounds for dismissal from the Exam. **Any indication of cheating can lead to severe penalties, including but not limited to, revocation of your certificate without refund and refusal for future testing.**

Please note that this Exam is the copyrighted property of the National Restaurant Association and no one is authorized to disclose or discuss Exam questions in any way without the explicit written consent of the National Restaurant Association Solutions. Doing so may subject you to severe civil and criminal penalties, including up to five years in prison and/or a \$250,000 fine for criminal violations.

You may skip over questions that you wish to come back to later, however all Exam questions should be answered, as there is no penalty for guessing if you are not certain of an answer. You will have the opportunity to review all items and go back to answer any that you may have skipped before the Exam is submitted.

You have two hours to complete this Exam. If you have not completed the Exam within the two hour timeframe, your online testing session will be closed regardless of your progress, unless you have been granted an *Exam Accommodation*.

Does anyone have any questions?

If there are no questions at this time, you may now begin your Exam. Good luck!

**Please close this window to return to the *Welcome Examinee* screen and follow the instructions as dictated on that screen. Please be sure to have all examinees agree to the *Examinee Test Use Agreement* prior to beginning the exam.**