

Appeal Request Form

All requests for appeal must be submitted to National Restaurant Association Solutions, Exam Administration Department within 30 days of the original incident. This will be reviewed and a final decision made within 30 days of NRA Solutions's receipt of this Form.

Please mail or fax completed Form and statement to National Restaurant Association Solutions, Exam Administration Department, 175 West Jackson Boulevard, Suite 1500, Chicago, IL 60604-2814, or fax it to 866.665.9570 (toll-free) or 312.583.9853 (local direct).

PLEASE TYPE OR PRINT CLEARLY

Date Submitted

Last Name

First

M.I.

Address/Suite #

City

State

ZIP

Contact

Email

Social Security Number
and/or

Proctor Registration Number (if applicable)

Class Number or Name of Course

Appeal is requested for the following reason(s):

(Please attach additional page(s) if necessary)

Please attach a personal statement describing your reason(s) for appeal.

Signature of Requestor

Date

NRA Solutions Internal Use Only

Date Appeal Request Received at NRA Solutions

Received By