



## ServSafe Alcohol™ State Specific Requirements

- Instructors in Wisconsin or Michigan must contact their State Restaurant Association before conducting a ServSafe Alcohol course or exam.
- To access the State Supplements you must be registered as an Instructor and have a User Name and Password.
- For complete instructions on the exam administration process please refer to the ServSafe Alcohol Exam Administration Handbook.

### ***ServSafe Alcohol Implementation Guides***

- ❑ The NRAEF has created Implementation Guides to assist in successfully implementing ServSafe Alcohol for various states.
- ❑ To access these, go to [www.ServSafe.com](http://www.ServSafe.com). Click on "State Regulations" under the ServSafe Alcohol header on the left side of the page. Scroll down and click on "State Implementation Guides." Click on the appropriate state to download the guide.

### ***States that Require Supplemental Information***

- ❑ Instructors are responsible for following any requirements outlined in the state supplements, which may include administering a state-specific quiz, for the following states: Alabama, Alaska, Maine, New York, Pennsylvania, Rhode Island, South Dakota, Tennessee, Texas, Utah and Washington
- ❑ State-specific Quizzes for Pencil-and-Paper Exams ARE NOT graded by the NRAEF.

### ***To Obtain the Pencil-and-Paper State Supplements***

- ❑ Go to [www.ServSafe.com](http://www.ServSafe.com). Click on "State Regulations" under the ServSafe Alcohol header on the left side of the page. Scroll down and click on "State Supplements and Quizzes."
- ❑ Click on "Download State Supplements", enter your User ID and Password. Click "Login."
- ❑ Click on the appropriate state, at the bottom of the screen, to print the most current version of the State Supplement your examinees need.

### ***State Supplemental Exams for Online Exams***

- ❑ State Supplemental Exams are automatically included as part of the online exam for both the Primary and Advanced exams.
- ❑ State Supplemental Exams appear based upon the selection of the state in which the examinee is employed.
- ❑ Examinees must pass the State Supplemental Exam before taking the Primary or Advanced Exam.