

## ServSafe Alcohol Program Roll-Out Guidelines:



### Hawaii

Servers and bartenders must be properly trained in alcohol awareness and responsible alcohol service. The process differs depending on place of employment and location in Hawaii.

**THE SERVSAFE ALCOHOL™ PROGRAM IS NOT APPROVED FOR USE IN HAWAII.**

**Sales and service of alcohol in Hawaii are regulated at the county level. Each island/county has its own training requirements, as follows:**

❖ **City and County of Honolulu**

Honolulu Liquor Commission  
Pacific Park Plaza  
711 Kapiolani Boulevard, Suite 600  
Honolulu, Hawaii 96813-5249  
Phone: 808-768-7300  
Fax: 808-768-7311  
Email: [liquor@honolulu.gov](mailto:liquor@honolulu.gov)  
Website: <http://www.honolulu.gov/liq/>

For restaurant licensees, managers and bartenders are required to register with the commission, and to successfully complete the alcohol server training program given by the commission. Certification is valid for four years.

A bartender may be issued a certificate of registration for another licensed establishment without retaking the server education course if the bartender had successfully completed the server education course within the past four years.

The Rules of the Honolulu Liquor Commission can be viewed on the Web at:  
[http://www.honolulu.gov/rep/site/bfsliq/bfsliq\\_docs/LIQ\\_Rule\\_Book\\_Rev\\_03-2018\\_Print\\_11-2018.pdf](http://www.honolulu.gov/rep/site/bfsliq/bfsliq_docs/LIQ_Rule_Book_Rev_03-2018_Print_11-2018.pdf)

❖ **Kauai County**

Department of Liquor Control  
Lihu'e Civic Center, Mo'ikeha Building  
4444 Rice Street, Suite 120  
Lihu'e, Kauai, Hawaii 96766  
Phone: 808-241-4966  
Fax: 808-241-6585  
Email: [liquor@kauai.gov](mailto:liquor@kauai.gov)  
Website: <https://www.kauai.gov/Liquor>

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Licensees must be familiar with the liquor laws of Hawaii and the rules of the Kauai County Liquor Control Commission. A license will not be issued or renewed unless the commission is satisfied that a licensee is familiar with the above laws. Licensees must also ensure that the employees of their establishment are familiar with these same laws, as follows:

- All licensees must have a copy of the liquor laws of Hawaii and the rules of the Liquor Control Commission available on the premises at all times.
- A manager of an on-premise establishment must successfully pass an exam from the county on the liquor laws and rules and regulations of the Commission.
- Upon Commission approval, the manager will be issued a blue card that is valid for five years.
- A manager must have a valid blue card before being employed as a manager of an establishment.
- A licensee must register the employment of a manager with the commission by submitting a notice of employment of the person.
- All licensees must submit a list of all management personnel, on forms provided by the Commission, to the Commission by July 31 of each year.

The rules and regulations of the Kauai County Liquor Control Commission are located on the Web at: <https://www.kauai.gov/files/assets/public/v1/boards-and-commissions/documents/2022-county-of-kauai-liquor-commission-rules-and-regulations-1.pdf>

❖ **Maui County**

Department of Liquor Control  
2145 Kaohu Street, Room 105  
Wailuku, Hawaii 96793  
Phone: 808-243-7753  
Fax: 808-243-7558  
Email: [liquor@co.maui.hi.us](mailto:liquor@co.maui.hi.us)  
Website: <http://www.co.maui.hi.us/departments/Liquor/>

A licensee must designate, and the Department approve, a person 21 or older to be the person in charge on the premises during all hours of operation. This person must have attended an alcohol server training course provided by the county, and passed an exam on the liquor laws and rules of the commission to be certified. Certificates are good for 4 years and are renewed by re-examination.

The rules and regulations of the Maui County Liquor Control Commission are located on the Web at:  
<https://www.mauicounty.gov/1004/RulesLaws>.

❖ **Hawaii County**

Office of Liquor Control  
101 Aupuni Street, Suite 230  
Hilo, Hawaii 96720  
Phone: 808-961-8218  
Fax: 808-961-8684  
Email: [cohdlc@co.hawaii.co.us](mailto:cohdlc@co.hawaii.co.us)

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Website: <http://www.hawaiicounty.gov/liquor-control/>

Licenses must have at least one person in charge, who is at least 21 years of age, on the premises during all hours of operation. This person in charge must take a free alcohol education course for managers offered by the Hawaii County Office of Liquor Control. Once the course is completed, the person in charge can apply for a liquor card from the Office of Liquor Control. The fee for the card is \$2.00, and it is valid for 5 years.

The rules and regulations of the Hawaii County Office of Liquor Control can be found on the Web at:

<https://records.hawaiicounty.gov/weblink/DocView.aspx?dbid=1&id=24121&cr=1>

**STATE LIQUOR AUTHORITY:**

East Hawaii: Hilo Lagoon Center, 101 Aupuni Street, Suite 230, Hilo, HI 96720

**Phone:** (808) 961-8218 | Fax: (808) 961-8684

West Hawaii: 74-5044 Ane Keohokalole Highway, Bldg B, Kailua-Kona, HI 96740

**Phone:** (808) 323-4370 | Fax: (808) 327-3550

**STATE LAWS:**

Hawaii's state alcohol laws may be found on the Web at:

<https://www.hawaiicounty.gov/departments/liquor-control>

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