ServSafe Alcohol Program Roll-Out Guidelines:

Illinois

The ServSafe Alcohol program is <u>approved</u> for online and classroom in Illinois.

Responsible alcohol service training in Illinois is **<u>mandatory</u>** for all those with positions that require checking ID's. The state of Illinois requires training programs, organizations that offer training, and instructors to apply for the state designation, a BASSET (Beverage Alcohol Sellers & Servers Education & Training) license. Employees must have certification within 120 days of being hired. Upon successful completion of the course and exam individuals will receive both the ServSafe certificate and the BASSET card.

Mitigating benefits may be given. Contact the Liquor Control Commission for more information.

- Training classes must be at least 4 hours in length.
- Upon successful completion of the online exam, the ServSafe Alcohol certificate is available immediately on the website.
- An automated report/roster is sent to the ILCC through the ILCC portal on the 10th, 20th, and 30th of each month providing a list of those successfully completing the exam with an IL address. The BASSET card will be emailed to individuals by the ILCC after successful completion of the exam.
- The report includes:
    - Your provided BASSET License 5A#
    - Date and location of the class;
    - Students' name, address, telephone number and date of birth;
    - Name and company of the trainer who conducted the class;
    - The date each participant completed the training course.
- Trainers are recommended to maintain a record of all participants who successfully completed the BASSET training for a minimum of 1 year.
- Instructor requirements and Help Document
- Instructor training Illinois Supplement

More information on the BASSET program may be found on the Web at:
https://ilcc.illinois.gov/divisions/education/programs/basset.html

<u>STATE LIQUOR AUTHORITY:</u>
Illinois Liquor Control Commission
50 W. Washington St. Suite 209
Chicago, Illinois 60602
Phone: 312-814-2206
Fax: 312-814-2241
BASSET License Info: 312-814-0773
E-Mail Address: ILCC.BASSET@Illinois.gov

<u>STATE LAWS:</u>

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Illinois state alcohol law and the rules of the Illinois Liquor Control Commission may be found on the web at: https://www2.illinois.gov/ilcc/Pages/Home.aspx

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