

ServSafe Alcohol Program Roll-Out Guidelines: Washington D.C.



In the District of Columbia, responsible alcohol service training is mandatory for managers. The ServSafe Alcohol™ Classroom and Online Program is approved for use in the District of Columbia as a required alcohol awareness training course.

Managers must have a DC- ABC Manager License to manage a licensed establishment. Managers must complete an approved alcohol awareness training course (ServSafe Alcohol) prior to applying for a manager's license. The manager's license is valid for 3 years. A fee must be paid at the time that the manager applies for the license.

This is the ABC Manager License application: <https://abra.dc.gov/node/668732>.

It must be submitted with all of these documents:

1. Personal Information Release Authorization Form |Sole Proprietors, Partners, Corporate Officers, Directors, Managing Members, and General Partners Only.
2. Individual Clean Hands Certificate | All Applicants Certificates, issued by the District's Office of Tax and Revenue, must be dated no earlier than 30-days prior to the application submission date. Certificates may be obtained at mytax.dc.gov. Direct questions to clean hands. cert@dc.gov.
3. Police Clearance Report(s) | All Applicants DC residents must provide report from the District's Metropolitan Police Department (MPD) or an approved third party service provider. Non-DC residents must provide either (A) One (1) report from MPD and one (1) report from their jurisdiction of residence or (B) one (1) report from an approved third-party service provider.
4. Court Disposition | As Applicable Applicants with a misdemeanor or felony conviction within five (5) years of the application submission date must include a copy of the relevant court disposition.
5. Alcohol Awareness Training Certificate (ServSafe Alcohol Certificate)| All Applicants must submit a certificate of completion from an ABC Board approved provider (ServSafe Alcohol) dated within six (6) months from the application submission date.

In addition, DC ID and liquor law training is also available: <https://abca.dc.gov/page/id-compliance-training#gsc.tab=0>.

DISTRICT LIQUOR AUTHORITY:

District of Columbia - ABRA
Alcoholic Beverage Regulation Administration
2000 14th Street, NW, S400
Washington, D.C. 20009
Phone: 202-442-4423
Fax: 202-442-9563
Email: abra@dc.gov
Website: www.abra.dc.gov

DISTRICT LAWS:

Links to the D.C. laws pertaining to alcoholic beverages are available at
<https://abra.dc.gov/publication/abc-laws-and-regulations-dc-official-code-title-25-and-dcmr-title-23>.