



Course Planning and Delivery Tools

Activity-Based Leader's Guide

8 hour

This .pdf is only part of the Activity-Based Leader's Guide and not the entire document.



The release of the fifth edition of the ServSafe® program gives you the opportunity to teach ServSafe courses in a new way. For the first time, the ServSafe program can be taught using an activity-based approach for learning. This approach is based on the principles of accelerated learning, which has many advantages for learners. It gets them totally involved, appeals to all learning styles, and energizes the learning process.

Traditionally, activities are used to see if learners can apply what they have learned. The ServSafe Activity-Based Leader's Guide breaks this tradition. Activities are used to present, practice, and apply content. This approach shifts the responsibility for learning from the Instructor to the learner. The Instructor becomes the orchestrator of the learning environment, rather than the presenter of content. The activities presented in this approach allow people to learn from each other and to teach each other. Success depends on collaboration between Instructors and learners and also between learners.

This guide provides step-by-step instructions for teaching the ServSafe course using this new approach. It combines using prescribed activities, PowerPoint® (PPT) slides, and pages in *ServSafe Essentials*. The activities are found on the ServSafe Instructor Deluxe CD-ROM in the Activities section of the main menu.

Time Frames

Time frames are included for conducting the course. Keep in mind that your local regulatory authority may have specific requirements. Allot a minimum of one hour for the certification examination.

Breaks are indicated in ten-minute increments. Thirty minutes are allowed for lunch. You may reposition these breaks as necessary, but it is critical to keep learners to strict time frames when taking breaks. Extending these breaks will jeopardize the amount of time available for covering important food safety concepts.

Essentials Text-Design Features to Improve Learner Comprehension

ServSafe Essentials, Fifth Edition has been revised with the learner in mind.

- Common workforce language makes it easier to read, digest, and retain.
- Concepts from earlier chapters now appear at the beginning of each chapter. This helps to reinforce key topics and reduce repetition throughout the book, and it allows for shorter chapters. It also allows learners to focus on a new concept without being overburdened with concepts that they have already learned in a previous chapter.
- Photos are shown from an employee's perspective, helping learners to focus on what is important in the photo.
- Standardized page layouts in each chapter present information consistently. This helps learners process the information being presented rather than try to figure out how the presentation has changed each time.
- Activities at the end of each major topic allow learners to apply the information they have learned.

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