

# Copyright Permission Request Form



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Please read these directions carefully and then complete all appropriate sections. Incomplete forms will be returned to the requester. Standard processing is 15 business days, although some requests may take longer. Requests for textbook materials for students requiring accommodations under the Americans with Disabilities Act (ADA) will receive top priority for approval.

Please provide as much detail as you can. Additionally, please read through all of the Terms and Conditions before signing this Copyright Permission Request Form, as failure to comply with them in your use of the Programs and Products may subject you to legal liability.

Submit completed forms and any samples, mock-ups, or required documentation in one of these ways:

- Scanned form sent via email: [servsafe@restaurant.org](mailto:servsafe@restaurant.org)
- Mail: National Restaurant Association Solutions, LLC  
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Questions? Contact Customer Care at 800.765.2122, or email [servsafe@restaurant.org](mailto:servsafe@restaurant.org).

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By signing here, I agree to the Terms and Conditions as listed on page 3 of this Copyright Permission Request Form, which govern the usage of the material I have requested to use:

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

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