

# Test Use Agreement Refund Form

Refunds are issued within 4–6 weeks of receipt.



All requests must submit this form and the required documentation listed below to:

National Restaurant Association Solutions

Attn: Service Center

233 S. Wacker Drive, Suite 3600, Chicago, IL 60606-6383

Or

Fax to 866-665-9570 toll free or 312-583-9853 local direct

**(for online examinees only)**

Name		
Address		
City	State	ZIP Code
Phone	Email Address	
Signature		

**Print examinees:** Must include the unused *Examination Answer Sheet* with this completed form. The answer sheet should have the Exam Session Number written across the top and include the proctor's signature to receive a refund.

**Online examinees:** Must provide the Exam Access Code, the Exam Session Number and the proctor's signature to receive a refund.

Exam Access Code
Exam Session Number
Proctor's Signature

**Please note, completed *Examination Answer Sheets* and redeemed Exam Session Code are not eligible for refund. For additional questions please contact our Service Center at 800-765-2122 ext 6703 or [servicecenter@restaurant.org](mailto:servicecenter@restaurant.org).**

## NRA Solutions INTERNAL USE ONLY

Date Received	Date Sent to Accounting	Specialist Initials
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