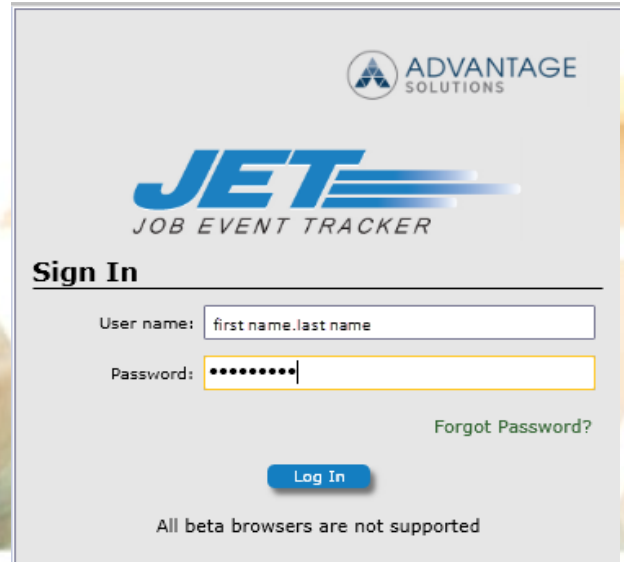


Where do I find my Employee ID and Department #s.

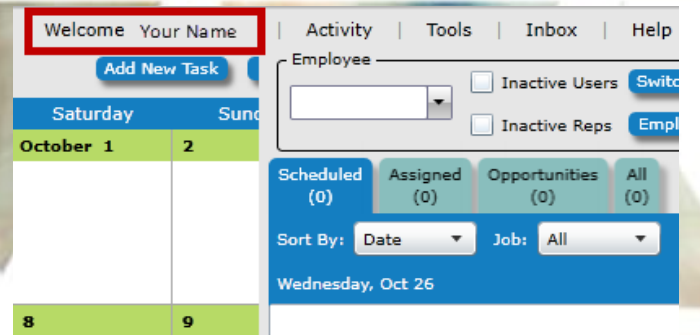
1. Log into JET, using Internet Explorer: <https://jet.asmnet.com>

2. Enter your user name and password.
Your user name will be your first name.last name

Select Log In



3. On your JET Welcome Page, Click on “Welcome Your Name”



4. Select Employee Profile

5. On your Employee Profile, under Work Information, you will find your

- 9 digit Employee ID #
- 6 digit Department #

